

BUCKHURST HILL PARISH COUNCIL

MR KEVIN O'BRIEN
CLERK TO THE COUNCIL
165 QUEENS ROAD
BUCKHURST HILL
ESSEX
IG9 5AZ

TEL: 020 8498 9933
EMAIL: office@buckhursthillpc.gov.uk

7 July 2017

A meeting of the **FINANCE & ESTABLISHMENT COMMITTEE** will be held at **8.00pm** on **Thursday 13 July 2017** at **Buckhurst Hill Library**, 165 Queens Road, Buckhurst Hill and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

K O'Brien

Mr K O'Brien
Clerk to the Council

AGENDA

1. **ELECTION OF VICE-CHAIRMAN**
To propose and second nominations for the office of Vice-Chairman of the Committee and if there is more than one nominee to vote thereon.
2. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
3. **DECLARATIONS OF INTEREST**
To receive declarations of interest from Members in any item on the agenda, in accordance with the Members' Code of Conduct.
The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room while that item is being considered.
4. **MINUTES**
To approve the minutes of the meeting held on 16 March, circulated, and to authorise their signing by the Chairman.
5. **PUBLIC PARTICIPATION**
To hear representations from members of the public
The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker); at the close of this item members of the public will no longer be permitted to address the Council.
6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**
To receive communications from the Chairman of the Committee or Clerk to the Council. Please note that no decisions can be made under this item, as that business must be specified on the agenda
7. **FINANCE**
 - 1 To receive and consider a report of the Council's financial position as at 31 May, circulated
 - 2 To note payments and receipts for a) 1 February – 31 March and b) 1 April - 31 May, circulated

8. FINANCIAL REGULATIONS

To note that the Financial Regulations are being revised and updated in line with the model from the National Association of Local Councils (NALC) and that the draft would come before the next meeting for recommendation to Full Council

Members of the Finance & Establishment Committee:

Councillors: Mr B Nagpal (Chairman),
Mr S Clark, Mr S Neville, Mrs S Patel, Miss G Reynolds, Mrs J Share-Bernia