

# BUCKHURST HILL PARISH COUNCIL

## MINUTES OF THE ACCOMMODATION COMMITTEE HELD AT 8.00pm ON THURSDAY 4 OCTOBER 2018 AT BUCKHURST HILL LIBRARY, QUEENS ROAD

**010/18**    **PRESENT**

Councillors:    Mrs S Patel (Chairman)  
                         Mr B Nagpal (Vice-Chairman)  
                         Mr S Clark  
                         Mrs J Forker-Clark  
                         Miss G Reynolds  
                         Mr K Williamson  
                         Mr N Wright

In attendance: Mr K O'Brien (Clerk)

**011/18**    **APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllr Miss S Watson.

**012/18**    **DECLARATIONS OF INTEREST**

There were no declarations of interest from Members in any item on the agenda.

**013/18**    **MINUTES**

The minutes of the meeting held on 7 June 2018 were approved and the Chairman authorised to sign them.

**014/18**    **PUBLIC PARTICIPATION**

There was no public participation.

**015/18**    **CHAIRMAN AND CLERK'S COMMUNICATIONS**

There were no communications received for this meeting.

*The committee moved into private session for the remainder of the items to be discussed (Public Bodies [Admission to Meetings] Act 1960).*

**016/18**    **LIBRARY**

The Clerk confirmed to Councillors that our solicitors had written back to Essex CC on July 12<sup>th</sup> and had also sent a couple of "chasers" (August and September). To date there had been no further response from Essex CC. The Clerk will keep Councillors updated.

**017/18**    **FEASIBILITY STUDY – PROGRESS REPORT**

In the light of the recent recommendation of the Finance & Establishment Committee to Full Council, calling for "a single storey development on the Roding Valley Hall site to be progressed asap", the Chairman recommended that items (a) and (b) be discussed as one. This was unanimously agreed.

(a&b) The Chairman and Clerk outlined that the Working Party had considered various different options and that a single-storey development had been one such option considered. There followed a lengthy and detailed discussion on this and other possible options as suggested by the Working Party; along with the various associated matters.

In conclusion, it was unanimously AGREED to recommend to Full Council a two storey scheme. A proposal paper would be prepared by the Working Party for a future meeting of Full Council.

(c) Councillors discussed at length the need for some possible

enhancement works for the Roding Valley Hall. As a consequence, it was unanimously AGREED that the Clerk is to obtain quotes for decorative works to the kitchens of both the Roding Valley Hall and Woollard Centre. The Clerk is also delegated to appoint a contractor without reference to the Committee Chair, providing the value does not exceed that laid down in Financial Regulations.

Councillors also unanimously AGREED to accept a quote from Bates Alarms for the supply of a new alarm system for the Roding Valley Hall. The Clerk will liaise with Bates Alarms.

There being no further business the Chairman thanked the Clerk for his efforts and those present for attending, and closed the meeting at 21:25.

Chairman .....

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