

BUCKHURST HILL PARISH COUNCIL

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22nd March 2019

A Meeting of the Parish Council will be held at **8.00 pm** on **Thursday 28th March 2019**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

Mr K. O'Brien
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.

Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.

3. **PUBLIC PARTICIPATION**

To hear representations from members of the public.

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.

4. **MINUTES**

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting of January 24th, 2019 and the EO Meeting of February 14th, 2019.

5. **MINUTES OF COMMITTEES**

To note the minutes of the following committee meetings:

- **Accommodation:** 28 February (draft).
- **Finance & Establishment:** 7 March (draft).
- **Planning & Environment:** 31 January; 14 and 28 February; 14 March (draft).
- **Recreation & Community:** 31 January (draft).

6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

7. REPRESENTATIVES TO OUTSIDE BODIES

To receive reports on any meetings attended.

8. FINANCE

(a) To note the financial position of Central Funds and Personnel as at 28 February, 2019, circulated.

(b) To agree a small virement from general reserves to cover a shortfall on staff salaries.

(c) To note that the Annual Audit will take place on May 9th.

9. DISTRICT & COUNTY COUNCIL REPORTS

To hear representations from District and/or County Councillors on matters pertinent to Buckhurst Hill. Councillors are requested to limit their reports to a maximum of three minutes.

10. FORWARD PLAN

To review, discuss and agree the Forward Plan, circulated.

11. POLICE REPORT

To receive and note a report from Essex Police.

12. LIBRARY

To update Councillors on progress to date relating to the parish Council's Expression of Interest.

13. LOCAL PLAN

To receive an update relating to our potential Legal representation at the EFDC Local Plan Examination and to agree on representatives to attend a scoping meeting with the barrister in chambers.

14. MEMORY CAFÉ

To consider and approve the continuance of support for the Memory Café over the next twelve months.

15. POTENTIAL CLOSURE OF QUEENS ROAD

To receive, discuss and provide decision in relation to a report from the Clerk.

It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960).

16. RFO/DEPUTY CLERK

To receive an update on the recruitment process for a new RFO/Deputy Clerk.