

BUCKHURST HILL PARISH COUNCIL

MINUTES OF THE FINANCE AND ESTABLISHMENT COMMITTEE HELD AT 8.00pm ON THURSDAY 6 September 2018 AT BUCKHURST HILL LIBRARY, 165 QUEENS ROAD

008//1 PRESENT

Cllrs: Mr B Nagpal (Chairman)
Mr R Sparrowhawk
Mr S Clark
Mr S Neville
Mrs S Patel
Miss S Watson
Mr N Wright

In attendance: Miss J Taylor (Deputy Clerk/RFO)
Mr K O'Brien (Clerk)

The Chairman welcomed Members to the meeting and thanked them for attending.

009/18 APOLOGIES FOR ABSENCE

There were apologies for absence from Cllr Miss G Reynolds and Cllr J Share-Bernia.

010/18 DECLARATIONS OF INTEREST

There were no declarations of interest from Members in any item on the agenda.

011/18 MINUTES

The minutes of the meeting held on 21 June 2018 circulated, were approved and the Chairman authorised to sign them.

012/18 PUBLIC PARTICIPATION

There were no members of the public present.

013/18 CHAIRMAN'S AND CLERK'S COMMUNICATIONS

There were no communications.

014/18 FINANCE

1. The reports of the Council's financial position as at 31 July had been circulated: Income and Expenditure, Bank Reconciliations and Trial Balance. The reports were discussed at length. Whilst Councillors noted and approved the financial reports, they did find some of the headings a little unclear and the RFO was asked to look into making them less ambiguous.
2. The payments and receipts for May 1st to July 31st, circulated, were noted.
3. The estimated income for the Halls for the second quarter, July to September, had been circulated and were noted.

Cllr S Patel and Cllr N Wright left during this agenda item.

015/18 INTERNAL AUDIT

It was noted that the Internal Audit is scheduled for 18 October 2018.

016/18 BUDGET PROFILE AND PRINCIPLES

There was much discussion relating to strategic priorities for the 2019/2020 Budgets. In conclusion it was proposed by Cllr Watson, seconded by Cllr Neville and subsequently unanimously AGREED that the Committee would recommend the following to Full Council:

1. **Local Plan** - to challenge EFDC on the Local Plan and to use the EMR for the purpose it was originally allocated for. Alternatively, to return to residents the monies ear marked for this project via the precept.
2. **Community Halls** - a scheme based on a single storey development on the Roding Valley Hall site should be progressed asap. Cllr Nagpal did suggest that a proposal that included a second storey was equally viable and he would ask be considered at the next Accommodation meeting. Irrespective, disposal of the Woollard Centre would be upon the completion of the new Roding Valley Hall development.

And for recommendation to Recreation & Community Committee:

3. **Chairs** - to consider the purchase of new chairs for the Roding Valley Hall.
4. **100TH Anniversary of the WW1 Armistice** - Cllr Neville asked what arrangements were in place to mark the centenary of the WW1 armistice. The Clerk confirmed that he is just awaiting approval from Essex CC for poppies to be attached to lampposts. Otherwise, there was already an agenda item for the next Recreation & Community meeting to discuss and agree any other proposals.

There being no further business the Chairman closed the meeting at 9.32pm.

Chairman

Date