

BUCKHURST HILL PARISH COUNCIL

MR K O'BRIEN
CLERK TO THE COUNCIL
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13 September 2018

A meeting of the **RECREATION & COMMUNITY COMMITTEE** will be held at **8.00pm** on **Thursday 20 September 2018** at Buckhurst Hill Library 165 Queens Road, Buckhurst Hill and you are hereby summoned to attend. Members of the public and press are invited to be present, and the following business will be transacted.

Mr K. O'Brien
Clerk to the Council

AGENDA

1. **ELECTION OF VICE-CHAIRMAN**
To propose and second nominations for the office of Vice Chairman of the Recreation & Community Committee, and if there is more than one nominee to vote thereon.
2. **APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence
3. **DECLARATIONS OF INTEREST**
To receive declarations of interest from Members on any item on the agenda, in accordance with the Members' Code of Conduct.
The Code of Conduct requires Members who have declared a pecuniary interest on an item to withdraw from the room while that item is being considered.
4. **MINUTES**
To approve the minutes of the meeting held on 17th May 2018, circulated, and to authorise their signing by the Chairman.
5. **PUBLIC PARTICIPATION**
To hear representations from members of the public on items on the agenda.
The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker), at the close of this item members of the public will no longer be permitted to address the Council.
6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**
To note communications received by the Chairman of the Committee or Clerk to the Council. Please note that no decisions can lawfully be made under this item as that business must be specified on the agenda.
7. **FINANCES**
 - (a) To note the position of the Committee's finances as at 31st August 2018, circulated.
 - (b) To consider a recommendation from the Finance and Establishment Committee for the purchase of new chairs for the Roding Valley Hall and to agree the committees' budgetary requirements for 2019/20 and to consider.

8. **WEBSITE PROVIDER**
To receive an update.
9. **RECREATION AREAS**
To receive general updates.
10. **OPEN SPACES**
 - (a) To receive any updates.
 - (b) To consider ideas for a phase two refurbishment of Stacey Gardens and agree on a course of action.
11. **GENERAL AMENITIES**
To receive any general updates on Bus Shelters, Benches, Planters, Salt Bins and Noticeboards.
12. **PARISH COUNCIL MAGAZINE**
To review all existing arrangements for the Parish Magazine including costs, distribution, frequency etc. and to agree future arrangements.
13. **COMMUNITY EVENTS**
 - (a) To consider and agree the proposed arrangements for the Pie and Mash Event.
 - (b) To discuss a summer 2019 event and the need for a working party to organise and manage the event.
14. **CHRISTMAS 2018**
 - (a) To receive a report on the proposed arrangements for the 2018 "Christmas on Queens Road" event.
 - (b) **Parish Council Christmas Tree:** to consider and agree on activities to accompany the lighting of this year's Christmas tree in Queens Road.
 - (c) **Christmas Card Competition:** to consider and agree arrangements for this year's card e.g. theme, judges.
 - (d) **Christmas Parcels:** to consider and agree content for this year's parcels.
 - (e) **Illuminated Trees and Motifs:** to consider and agree on the motifs for this season.
14. **ALLOTMENTS**
To receive an update on progress with the Allotments Management Agreement and to agree a course of action.
15. **100TH ANNIVERSARY OF THE WW1 ARMISTICE**
 - (a) To discuss ideas for commemorating the centenary of the Great War armistice.
 - (b) Subject to the outcome of (a), to agree on a course of action.

Members of the Recreation & Community Committee

Councillors: Miss G Reynolds (Chairman), Mrs J Forker-Clark, Mr B Nagpal, Mrs J Share-Bernia, Mr S Neville, Mr N Wright, Mr K Williamson