

# BUCKHURST HILL PARISH COUNCIL

## MINUTES OF THE ACCOMMODATION COMMITTEE HELD AT 8.00pm ON THURSDAY 28 FEBRUARY 2019 AT BUCKHURST HILL LIBRARY, QUEENS ROAD

01/19    **PRESENT**

Councillors:    Mr B Nagpal (Chairman)  
                      Miss G Reynolds (Vice Chair)  
                      Mr J Barkham  
                      Mr S Clark  
                      Mrs J Forker-Clark  
                      Mrs S Patel  
                      Mr K Williamson

In attendance: Mrs L Petyt-Start (Clerk)

02/19    **APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllr Mrs J Share-Bernia and Mr N Wright.

03/19    **DECLARATIONS OF INTEREST**

There were no declarations of interest from Members in any item on the agenda.

04/19    **MINUTES**

The minutes of the meeting held on 6 June 2019 were approved and the Chairman authorised to sign them.

05/19    **PUBLIC PARTICIPATION**

There was no public participation.

06/19    **CHAIRMAN AND CLERK'S COMMUNICATIONS**

There were no communications received for this meeting.

*The committee moved into private session for the remainder of the items to be discussed (Public Bodies [Admission to Meetings] Act 1960).*

07/19    **RODING VALLEY HALL – SURVEYORS REPORT**

- a) Councillors discussed the independent surveyors report on structural movement at the Roding Valley Hall for June. Councillors unanimously AGREED to accept the surveyor's recommendation to carry out sub floor testing and carry out remedial work whilst the structure is exposed.  
Councillors requested the Clerk to notify the Insurance Company
- b) Councillors noted the recommendations of the asbestos survey report and requested the Clerk to supply quotation for removal to the next meeting.

08/19    **HALLS DEVELOPMENT PROJECT**

- a) Councillors reviewed and discussed the feasibility quotes for the Halls Development Project. It was agreed to set up a working party with the intention of i) fine tuning the scope of the project ii) establishing timeline iii) interviewing potential architects
- b) Councillors AGREED the recommendation to Full Council

*“to agree a maximum expenditure of £10,000 on Professional Fees and Services for a feasibility study. The Accommodation Committee to select and instruct a preferred company(ies) to develop a project*

*to Pre Planning Application stage”*

**09/19     ACCOMMODATION ITEMS OR CONCERN**

- a) No items of concern were noted
- b) No items were provided for the next agenda at this stage

There being no further business the Chairman thanked those present for attending, and closed the meeting at 20:38.

Chairman .....

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