BUCKHURST HILL PARISH COUNCIL

MINUTES OF THE ACCOMMODATION COMMITTEE HELD AT 8.00pm ON THURSDAY 3RD OCTOBER 2019 AT BUCKHURST HILL LIBRARY, QUEENS ROAD

10/19 PRESENT Councillors: Mr B Nagpal (Chairman)

Miss G Reynolds (Vice Chair)

Mr J Barkham Mrs J Forker-Clark Mrs J Share-Bernia

Mrs S Patel Mr K Williamson

In attendance: Mrs L Petyt-Start (Clerk)

11/19 APOLOGIES FOR ABSENCE

There was apologies for absence from Cllr S Clark

12/19 <u>DECLARATIONS OF INTEREST</u>

There were no declarations of interest from Members in any item on the agenda.

13/19 **MINUTES**

The minutes of the meeting held on 6 June 2019 were approved and the Chairman authorised to sign them.

14/19 PUBLIC PARTICIPATION

There was no public participation.

15/19 CHAIRMAN AND CLERK'S COMMUNICATIONS

There were no communications received for this meeting.

16/19 RODING VALLEY HALL – STRUCTURAL SURVEYORS REPORT

a) The Clerk advised the Structural Surveyors report, as appointed by the Council's insurance company, had not yet been received. However the initial Engineering Appraisal Report states

"the main area of damage is to the right hand elevation of the entrance lobby and the main hall beyond due to the downward movement and rotation of the switch room spur. The damage to the spur takes the form of cracks at joints between concrete panels forming walls...the level of damage is slight"

Furthermore, in the report letter, the view of the Building Consultant is "the damage has likely been caused by root exacerbated clay shrinkage subsidence."

A discussion regarding the buildings sum insured took place.

Councillors requested the Clerk to advise further as soon as the Structural report is received.

b) The Clerk and committee discussed the detail contained within the asbestos survey report. The Clerk was requested to engage a company to complete the recommended actions contained within the report, namely to label and manage the areas as identified. It was noted that one area would require specialist contractor removal but this was not required to be actioned at the current time, label and management of it would be sufficient.

17/19 HALLS DEVELOPMENT PROJECT

Cllr Williamson advised some more communications had been received from a prospective architect, however it was agreed to carry out the visits to locations of three short listed practices on 10th October 2019.

18/19 ACCOMMODATION ITEMS OR CONCERN

- a) There were no items of concern.
- b) An additional meeting was proposed for 31st October 2019 to appoint a preferred company to undertake the feasibility project. No other items were provided for the next agenda, however the stages of the halls development project, as detailed in the forward plan were acknowledged.

There being no further business the Chairman thanked those present for attending, and closed the meeting at 20:25.

Chairman	