

BUCKHURST HILL PARISH COUNCIL

MINUTES OF THE RECREATION & COMMUNITY COMMITTEE HELD AT 8.00pm ON THURSDAY 19 September 2019 AT BUCKHURST HILL LIBRARY, 165 QUEENS ROAD

001/19

PRESENT

Cllrs: Mr N Wright (Chairman)
Mrs J Forker-Clark
Mrs S Patel

In attendance: Mrs E Petyt-Start (Clerk), Mrs V. Evans (Interim RFO and Deputy Clerk)

002/19

ELECTION OF VICE CHAIRMAN

It was proposed by Cllr S. Patel, seconded by Cllr Wright and AGREED that Cllr Mrs Jane Forker-Clark be elected Vice Chairman of the Committee.

003/19

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs J. Barkham, S, Neville, Ms G. Reynolds, Mrs J. Share-Bernia, K. Williamson

004/19

DECLARATIONS OF INTEREST

There were no declarations of interest from Councillors in any item on the agenda.

005/19

MINUTES

The minutes of the meeting held on 5 May 2019, previously circulated, were approved and the Chairman authorised to sign them.

006/19

PUBLIC PARTICIPATION

There was no public present.

007/19

CHAIRMAN'S AND CLERK'S COMMUNICATIONS

There was no Chairman's or Clerks Communications in addition to the items on the agenda.

008/19

FINANCES

a) A report of the Committee's finances as at 31 July 2019 had been circulated, which was discussed and accepted. The Committee noted it anticipated expenditure to increase particularly with the amount of community events taking place over the forthcoming months.

009/19

RECREATION AREAS

- a) The Clerk advised Councillors she had held a very positive meeting with the EFDC Grounds Maintenance team and has received clarity in respect of the responsibilities and ownership of the recreation areas. A brief discussion was held on the potential of progressing a new legal agreement with the District and it was concluded this was not required at this time.
- b) The Committee agreed to the progression of replacement play equipment commencing with the play house at the Kings Place Playground

010/19

GENERAL AREAS

- a) There were no issues to report in relation to Bus Shelters and Benches. However, the Clerk noted there was considerable inconsistency with the updating of the noticeboards and that she will introduce a new process to rectify this problem.

- b) Planters and hanging baskets. Following agreement at the previous meeting, Cllr Forker Clark and the Clerk had reviewed potential new locations for planters and a proposal for additions will be made to the next meeting. In addition communication had been received from the residents of Alfred Road requesting a new planter and this will form part of the proposal
- c) Salt bins – the Clerk informed the meeting an additional pallet of salt had been ordered through the Essex Highways winter scheme. Of the proposed new locations by councillors, six had been agreed and an application is required to Essex for one other proposed location. The Clerk will progress this application.

011/19

COMMUNITY EVENTS

- a) The Comedy Night has been organised by the Clerk and Cllr Reynolds with the assistance of the Backyard Club. Tickets are now on sale available from the Parish Office, Pelly House and the Library.
- b) Cllr Forker-Clark agreed to lead on the delivery of the Older People's Fish and Chip Event on 22nd November. A discussion took place around combining with another organisation to deliver and the items required to make this event successful. It was agreed to operate this event as a lunch with entertainment and bingo.
The Clerk agreed to invite attendees and will commence this from the middle of October.
- c) Christmas on Queens Road 6th December - The Clerk updated the committee on progression of the planning for the event. Concern was noted that no volunteers had yet come forward from the BHRS. Cllr S. Patel agreed to write to the Parish Council to confirm attendance at this important community event.
The road closure has yet to be confirmed but the use of the library has been approved.

012/19

ARMISTICE DAY

It was agreed to provide wreaths and lamp post poppies similarly to last year with the addition of one lamp post Poppy to make a total of 101, commemorating the number of years since the end of WW1.
Councillors expressed a desire to have more poppies on the lamp posts along Loughton Way and Station Way.

013/19

CHRISTMAS

- a) The Christmas Tree Light up was agreed as Saturday 30th November 6pm
- b) The motif of a Christmas tree and present was agreed for the illuminations
- c) It was agreed to provide the Christmas parcels again for this year and distribution of them to be as completed previously.

014/19

LIVE WELL BRANDING

The adoption of the Live Well branding was approved for use in Parish Council communications.

015/19

ALLOTMENTS MANAGEMENT AGREEMENT

- a) The Clerk informed the meeting the agreement had been rejected by the BHLGACIC. However a meeting is planned on 23rd September to discuss proposed amendments and it is hoped to reach a conclusion.

016/19

RISK MANAGEMENT

Councillors discussed the document in brief and it was AGREED to provide any amendments to the Parish Office by Friday 4th October.

017/19

BUDGET 2020/21

Following discussion and minor amendments, a budget for the next financial year of 2020/2021 was agreed for recommendation to the Finance and Establishment Committee.

018/19

RECREATION AND COMMUNITY ITEMS

- a) Items of concern raised were i) Refuse bin in Lower Queens Road has not been replaced
- b) Items for next agenda requested i) the provision of additional railing to protect the green at Cascade Road

There being no further business the Chairman thanked members for attending and closed the meeting at 9.27 pm.

Chairman

Date