

BUCKHURST HILL PARISH COUNCIL

MINUTES OF A MEETING OF BUCKHURST HILL PARISH COUNCIL HELD AT 8.00pm on THURSDAY 28th NOVEMBER 2019 AT BUCKHURST HILL LIBRARY, 165 QUEENS ROAD

079/19 PRESENT

Cllrs: Mrs S Patel (Chairman)
Miss G. Reynolds (Vice Chair)
Mr J Barkham
Mr S Clark
Mrs J Forker-Clark
Mr B Nagpal
Mr S Neville
Mrs J Share-Bernia
Mr N Wright
Mr K Williamson

Also present: District Cllr A. Patel,

In attendance: Mrs E. Petyt-Start (Clerk) Mrs V Evans (Interim RFO/Deputy) Mrs K. Lumb (RFO/Deputy Designate)

080/19 APOLOGIES FOR ABSENCE

There were apologies for absence from Cllr Miss S Watson and Cty Cllr Valerie Metcalfe.

081/19 DECLARATIONS OF INTEREST

Cllr Neville declared a non-pecuniary interest in item 14.
Cllr Barkham, Cllr Neville and Cllr Forker Clark declared a non-pecuniary interest in item 15

082/19 PUBLIC PARTICIPATION

There was no public participation.

083/19 DISTRICT AND COUNTY COUNCILLOR PARTICIPATION

District Cllr A. Patel provided an overview and update of his work at District. He noted the transformation of personnel structure is almost completed and a group company structure had been introduced. The Civic offices are undergoing refurbishment aiming to open up space and incorporate community services within the building. In addition there is a plan for the cabinet meeting to be mobile, visiting the different towns and parishes.

He advised the Winter Warmer event was very well attended and sold out. informed the meeting the District had two new Strategic Directors in post.

He welcomed the improvements made to pavements through the County Councillor prioritisation scheme and Essex Highways.

Cllr A. Patel noted sites have been approved under the Local Plan but have not been granted planning permission

He shared he was pleased the Community event of Christmas on Queens Road was still being organised this year and wished the Parish Council a happy Christmas

District Cllr J. Share Bernia advised she was pleased to see progression in so

many areas she is involved with and noted she is now Vice Chair of the Select Committee. She complimented the Highways improvements. She encouraged any ideas on to be put forward to the Committee for Stronger Communities.

District Cllr S. Neville informed he was now part of the Waste Management Task group, which shall be making recommendations to the Overview and Scrutiny Panel in January 2020. EFDC is now seeking to appoint an officer responsible for Climate Change and Carbon Neutral Strategy and Policy implementation for 2030 advised the Essex Highways website can advise where street lights are currently on. He also requested that the area around Buckhurst Hill Community Primary be designated as a Clean Air area and a banner erected. Cllr S. Patel suggested St Johns CE School be designated too.

084/19 **MINUTES**

The minutes of the Parish Council meeting held on 26 September 2019 were agreed to be a correct record and the Chairman authorised to sign them.

085/19 **MINUTES OF COMMITTEES**

The minutes of the following committee meetings were noted:

- **Accommodation:** 3rd October, 31st October (draft)
- **Planning & Environment:** 3rd, 17th, 31st October, 14th(draft) November
- **Finance and Establishment:** 21st November (draft)
- **Recreation and Community:** 19th September (draft)

086/19 **CHAIRMAN'S AND CLERKS COMMUNICATIONS**

The Clerk shared a number of complimentary messages had been received following the community event - Fish and Chip Olde Time Musical.

087/19 **REPRESENTATIVES TO OUTSIDE BODIES**

There were no reports received.

088/19 **FINANCE**

- (a) The financial position of Central Funds and Personnel as at 31 October 2019 was noted

089/19 **RISK MANAGEMENT**

The Council's Risk Register as recommended from the F and E Committee, previously circulated, was UNANIMOUSLY agreed.

090/19 **FORWARD PLAN**

The Clerk provided an update of the Forward Plan. The plan was accepted.

091/19 **LIBRARY**

- a) The Chair informed the meeting the Information document had now been received.
Following a discussion councillors agreed to read and review the document. Subsequently a meeting would be arranged to set the future aims and objectives of the working group.

092/19 **STREET LIGHTING**

- a) The Clerk advised she had fulfilled the request of Council to contact District and promote the decision made. She advised District was informed by County that a partial lighting could not be achieved. Some discussion and deliberation was made. Cllr S. Patel volunteered to take up this matter with County through Cty Cllr Metcalfe.

Cllr Nagpal left after this item

093/19 **NEIGHBOURHOOD WATCH**

Councillors UNANIMOUSLY agreed to support the promotion of Neighbourhood Watch schemes.

Furthermore it was suggested this may be included in the role of the PCSO.

094/19 **GRANT APPLICATION**

The application by the BHRS for a grant to fund more painting, musical instruments, jigsaws and games for the Memory Café was UNANIMOUSLY agreed.

095/19 **MEDIA POLICY**

Following a minor amendment the new Media Policy was UNANIMOUSLY agreed.

There being no further business the Chairman thanked those present for attending and closed the meeting at 21:07hrs

Chairman

Date