

# BUCKHURST HILL PARISH COUNCIL

MRS E P PETYT-START  
CLERK TO THE COUNCIL  
165 QUEENS ROAD  
BUCKHURST HILL  
ESSEX IG9 5AZ

TEL: 020 8498 9933  
EMAIL: [office@buckhursthillpc.gov.uk](mailto:office@buckhursthillpc.gov.uk)

04 September 2020

A meeting of the **FINANCE & ESTABLISHMENT COMMITTEE** will be held at **8.00pm** on **Thursday 10 September 2020** via zoom and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

*Mrs F.P. Petyt-Start*

Mrs Liz Petyt-Start  
Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members' Code of Conduct.

The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room while that item is being considered.

3. **MINUTES**

To approve the minutes of the meeting held on 18 June, circulated, and to authorise their signing by the Chairman.

4. **PUBLIC PARTICIPATION**

To hear representations from members of the public.

The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker); at the close of this item members of the public will no longer be permitted to address the Council.

5. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Committee or Clerk to the Council. Please note that no decisions can be made under this item, as that business must be specified on the agenda.

6. **FINANCE**

1 To receive and consider a report of the Council's financial position as at 31 July, circulated.

2 To note the Bank Reconciliations and Trial Balance at 31 July, circulated.

3 To note Payments and Receipts for 1 April to 31 July, circulated.

4 To note estimated income for the Halls for the second quarter, July to September, circulated.

5 To note that the End of Year Return and M99 Reconciliation for the Essex Pension Fund was completed with no issues.

7. **SALARIES**

To note the National Joint Council 2020 -2021 updated pay scales.

F&E 10 09 2020

**8. INVESTMENT**

- i) To receive a further update on any significant changes to savings interest rates.
- ii) To provide an update on the Financial Services Compensation Scheme (FSCS) limits.

**9. FINANCE AND ESTABLISHMENT ITEMS OF CONCERNS**

- (a) To note any items of concern
- (b) To provide any items for the next agenda

**Members of the Finance & Establishment Committee**

Councillors: Miss G Reynolds (Chairman), Mr N Wright (Vice Chairman),  
Mr S Clark, Mr S Neville, Mrs S Patel, Miss S Watson.