

BUCKHURST HILL PARISH COUNCIL

MRS E P PETYT-START
CLERK TO THE COUNCIL
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22 January 2020

A meeting of the Parish Council will be held at **7.00 pm** on **Thursday 28th January 2021**, via **ZOOM**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

Mrs E.P. Petyt-Start

Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.
Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.
3. **PUBLIC PARTICIPATION**
To hear representations from members of the public

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.
4. **DISTRICT AND COUNTY COUNCILLOR PARTICIPATION**
To hear representations from District and County Councillors

The maximum time allowed for this item is 15 minutes, at the close of this item councillors will no longer be permitted to address the Council
5. **MINUTES**
To approve as a correct record and authorise the Chairman to sign the Minutes of the Council Meeting held on 19 November 2020, circulated previously.
6. **MINUTES OF COMMITTEES**
The minutes of the following committee meetings having been circulated to be noted:
 - **Planning & Environment:** 19 November; 3, 17 December; 7, 21 January
 - **Recreation and Community:** 3 December
7. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**
To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

8. **REPRESENTATIVES TO OUTSIDE BODIES**
To receive reports on any meetings attended.
9. **FINANCE**
 - a) To note the Council's financial position of Central funds and personnel as at 31st December 2020, circulated.
10. **BUDGET AND PRECEPT 2021-2022**
 - (a) To agree the budget for 2021-2022, recommended by the Finance & Establishment Committee, circulated
 - (b) To set the Precept for 2021-2022, recommended by the Finance & Establishment Committee, circulated
11. **RISK MANAGEMENT**
To consider and agree the Council's Risk Register as recommended from the F and E Committee.
12. **INTERIM INTERNAL AUDIT**
To receive the interim Internal Audit Report and note this has been received as a clean audit with no recommendations made.
13. **FORWARD PLAN**
To review the Forward Plan, circulated.
14. **RODING VALLEY HALL CAR PARK**
To review arrangements for the opening of Roding Valley Hall Car Park.
15. **POLICY REVIEW**
 - a) To receive and approve the draft Recruitment policy.
 - b) To receive and approve an amended Investment policy.
16. **WEBCASTING**
To discuss webcasting council meetings
17. **LOCAL COUNCIL'S AWARD**
To consider and provide decision upon:

'This Council resolves to publish online and have available evidence to fulfil the criteria for the Local Councils Foundation Award'
18. **GRANT APPLICATION**
To receive and provide decision upon the grant application(s)
19. **HOMELESSNESS AND ROUGH SLEEPER SERVICE**
To receive a presentation from Chess, the District's Rough Sleeper and Homelessness Service.
20. **FULL COUNCIL ITEMS OF CONCERN**
 - a) To note any items of concern from Councillors
 - b) To receive agenda items for next meeting

