

# BUCKHURST HILL PARISH COUNCIL

MRS E P PETYT-START  
CLERK TO THE COUNCIL  
TEL: 0208 498 9933  
E-MAIL: liz.petytstart@buckhursthillpc.gov.uk

165 QUEENS ROAD  
BUCKHURST HILL  
ESSEX IG9 5AZ

25 June 2021

A Meeting of the Parish Council will be held at **7.00 pm** on **Thursday 1<sup>st</sup> July 2021**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

*Mrs E.P. Petyt-Start*

Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **REGISTER OF MEMBERS' INTERESTS**  
To note that it is a legal requirement for Members to review their Registers of Interests and to complete and submit a new form to the Monitoring Officer within 28 days of any change.  
(The Registers are returned to the Clerk and sent to the Monitoring Officer at Epping Forest District Council and will only be accepted electronically.)
3. **DECLARATIONS OF INTEREST**  
To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.  
Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.
4. **PUBLIC PARTICIPATION**  
To hear representations from members of the public  
  
The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.
5. **DISTRICT AND COUNTY COUNCILLOR PARTICIPTION**  
To hear representations from District and County Councillors  
  
The maximum time allowed for this item is 15 minutes, at the close of this item councillors will no longer be permitted to address the Council.
6. **MINUTES**  
To approve as a correct record and authorise the Chairman to sign the Minutes of the Annual Meeting held on 20 May 2021, circulated previously.
7. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**  
To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.
8. **CHEQUE SIGNATORIES**  
To consider, agree and appoint Members as cheque signatories.

9. **DEFIBRILLATOR**

To consider the funding and provision of a defibrillator(s) within the parish

10. **CHRISTMAS MOTIF**

To select a motif for the Christmas Illuminations for 2021.

11. **FULL COUNCIL ITEMS OF CONCERN**

- a) To note any items of concern from Councillors
- b) To receive agenda items for next meeting