

# BUCKHURST HILL PARISH COUNCIL

MRS E P PETYT-START  
CLERK TO THE COUNCIL  
TEL: 0208 498 9933  
E-MAIL: liz.petytstart@buckhursthillpc.gov.uk

165 QUEENS ROAD  
BUCKHURST HILL  
ESSEX IG9 5AZ

24 September 2021

A meeting of the Parish Council will be held at **7.00 pm** on **Thursday 30th September 2021**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

*Mrs E.P. Petyt-Start*

Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.  
Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.
3. **PUBLIC PARTICIPATION**  
To hear representations from members of the public  
  
The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.
4. **DISTRICT AND COUNTY COUNCILLOR PARTICIAPTION**  
To hear representations from District and County Councillors  
  
The maximum time allowed for this item is 15 minutes, at the close of this item councillors will no longer be permitted to address the Council.
5. **MINUTES**  
To approve as a correct record and authorise the Chairman to sign the Minutes of the Meeting held on 9<sup>th</sup> September 2021, circulated previously.
6. **MINUTES OF COMMITTEES**  
To note the minutes of the following committee meetings:
  - **Personnel Committee:** 16 September
  - **Planning & Environment:** 5, 19 August; 2, 16 September
7. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**  
To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.
8. **FINANCE**  
To note the Council's financial position of central funds and personnel as at 31 August, circulated.

9. **DEFIBRILLATOR**  
To receive a report, consider recommendations therein and provide decision.
10. **JAPANESE LOCAL GOVERNMENT PARTNERSHIP**  
To consider and provide a decision on becoming a partner with a Japanese Local Government event.
11. **OLD STATION MASTER'S HOUSE**  
i) To consider and provide decision upon involvement with the development of this building  
ii) To consider and provide decision upon listing the Old Station master's house as a community asset
12. **RODING VALLEY HALL**  
To consider the request from Tumble Tots for a temporary re-opening of the Roding Valley Hall for new hire on Saturdays.
13. **CHAIRMAN'S CHARITY QUIZ**  
To note a proposed quiz to raise funds for the Epping Forest Food bank
14. **HIGHWAYS**  
To discuss the current issues in the parish and consider appropriate action.
15. **COMMITTEES**  
a) To consider and vote thereon the appointment of an additional Members to the Accommodation Committee
16. **RED BALLOON FOUNDATION**  
To consider and provide decision upon funding a detached youth work programme.
- It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)**
17. **EMPLOYEE PAY**  
To receive recommendations from the Personnel Committee in relation to the pay scales of the Parish Council staff.
18. **FULL COUNCIL ITEMS OF CONCERN**  
a) To note any items of concern from Councillors  
b) To receive agenda items for next meeting