

BUCKHURST HILL PARISH COUNCIL

MRS EP PETYT- START
CLERK TO THE COUNCIL
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15th October 2021

A meeting of the **RECREATION & COMMUNITY COMMITTEE** will be held at **8.00pm** on **Thursday 21ST October** and you are hereby summoned to attend. Members of the public and press are invited to be present, and the following business will be transacted.

Mrs E.P. Petyt-Start
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest from Members on any item on the agenda, in accordance with the Members' Code of Conduct.
The Code of Conduct requires Members who have declared a pecuniary interest on an item to withdraw from the room while that item is being considered.
3. **MINUTES**
To approve the minutes of the meeting held on 27th May 2021, circulated, and to authorise their signing by the Chairman.
4. **PUBLIC PARTICIPATION**
To hear representations from members of the public on items on the agenda. The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker), at the close of this item members of the public will no longer be permitted to address the Council.
5. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**
To note communications received by the Chairman of the Committee or Clerk to the Council. Please note that no decisions can lawfully be made under this item as that business must be specified on the agenda.
6. **GENERAL AMENITIES**
 - (a) To receive any general updates on Bus Shelters, Benches and Noticeboards.
 - (b) To receive an update on the provision of planters
 - (c) To receive an update on salt bin provision
7. **COMMUNITY EVENTS**
 - a) To provide an update from the Christmas event working party
 - b) To review the organisation, management, and delivery of community events
 - c) To discuss and agree parish events for the Queens Platinum Jubilee Weekend 2022
 - d) To discuss and agree delivery of 'Buckhurst Hill in Bloom'
8. **STACEY GARDENS**
 - a) To consider proposals for a memorial plaque to commemorate Prince Philip.

- b) Subject to discussion a) provide decision upon funding of a memorial

9. **JUMBLE TRAIL**

To consider and provide decision upon supporting a jumble trail in the parish.

10. **ARMISTICE DAY**

- i. To agree the provision of wreaths and lamp post poppies for Armistice Day
- ii. To consider and provide decision upon the placing of a Tommy

11. **CHRISTMAS**

- i. To agree the tree light up date
- ii. To agree the Christmas Card competition and its theme
- iii. To agree the gifting of Christmas Parcels

12. **CHRISTMAS LIVING TREE ILLUMINATIONS**

To consider and provide decision upon the funding of replacement and additional light strings for the 13 trees in Queens Road.

13. **FINANCES**

To note the position of the Committee's finances as at 30 September 2021, circulated.

14. **RISK MANAGEMENT**

To review the sections of the Council's Risk Register pertinent to this Committee and to agree any amendments for recommendation to Full Council

15. **BUDGET 2022/23**

To consider the Committee's budget for the next financial year 2022/2023 for recommendation to the Finance & Establishment Committee, draft circulated

16. **RECREATION AND COMMUNITY ITEMS OF CONCERN**

- a) To note any items of concern from councillors
- b) To provide any agenda items for the next meeting

Members of the Recreation & Community Committee Councillors:

Cllr Ms S Goodfellow (Chair), Cllr Mr G Chambers, Cllr Mrs A Hall, Cllr Mr S Neville, Cllr Mrs A Redelinghuys, Cllr Mr D Saunders, Cllr Mrs J Share-Bernia, Cllr Mr K Williamson