

BUCKHURST HILL PARISH COUNCIL

MINUTES OF THE ACCOMMODATION COMMITTEE HELD AT 8.00pm ON THURSDAY 10 JUNE 2021 AT BUCKHURST HILL LIBRARY

01/21 **PRESENT**

Councillors: Mr S Heap (Chairman)
 Mr G Chambers
 Mr S Neville
 Mrs A Redelinghuys
 Mrs J Share Bernia
 Mr M West
 Mr M Vance

In attendance: Mrs L Petyt-Start (Clerk)

02/21 **ELECTION OF VICE CHAIRMAN**

It was proposed by Cllr Neville, seconded by Cllr Redelinghuys and AGREED that Cllr West be elected as Vice Chairman of the Committee for the ensuing year.

03/21 **APOLOGIES FOR ABSENCE**

There were apologies for absence received from Cllr Williamson.

Chair expressed sympathy for Cllr Williamson with his current ill health and wished him a speedy recovery.

04/21 **DECLARATIONS OF INTEREST**

There were no declarations of interest from Members in any item on the agenda.

05/21 **MINUTES**

The minutes of the meeting held on 4 February 2021 were approved and the Chairman authorised to sign them.

06/21 **PUBLIC PARTICIPATION**

There was no public participation.

07/21 **CHAIRMAN AND CLERK'S COMMUNICATIONS**

There were no communications to report.

08/21 **ASSETS**

The Clerk provided an update on the assets of the Parish Council.

Roding Valley Hall - the situation with the subsidence of the hall was explained with reference to the history of the gap monitoring, tree removal and underinsurance for the building when the gaps became apparent (2018)

Notification was given of a complaint regarding the car park and the operation of the car park was explained along with reference to infrequent anti-social behaviour.

The RVH was used for Bikeability courses in half term. It was noted there are two, bi-monthly hirers remaining at the RVH.

Woollard Centre – an update was provided on the replacement water boiler; the intention to create a second kitchen adjacent to the Roebuck room and

the re-lining and operation of the car park.

Library - the official address and meeting place of the parish council. The library service is operated Mondays and Wednesdays by the parish council on behalf of Essex County Council. The council funds an employed Library Supervisor who manages the service including a dedicated team of volunteers. The Clerk advised she'd raised a formal complaint to ECC for failure of their IT Dept. to resolve access to internet and the parish council server from July 2020 to June 2021. This had only been rectified the day before.

Cty Cllr Vance advised the Library Strategy was part of the leaders 100-day plan and there is a view for the libraries to be opened permanently, full time and to be fully staffed.

09/21 HALLS DEVELOPMENT PROJECT

- a) The committee received summary information of the Halls Development Project and Options appraisal
- b) The detailed drawings of the Project proposal were received
- c) The project timetable from the consultant was received
- d) Members held a detailed discussion regarding the project development to date and expressed a range of views on the design.

The next stages of the project were AGREED

By the Architect

- Liaise with QS to revise budget cost estimate.
- Prepare & issue feasibility study stage report to client.

By the consultant
To put on HOLD

- Detailed business case and plan for the facility – development of the detailed business plan and preparation of the programme and operation
- Preparation of funding applications and submission of funding bids to support the design development

RVH – to continue with decisions made by Full Council previously at the meeting on 11/3/21

To make enquiries with Essex County Council regarding the potential purchase of the library with a view to developing a community hub operated by the parish council in this location. This will be led by Cty Cllr Vance.

Following the enquiry response to ECC, to cost a condition survey for the library.

To discuss and progress different options to the Community Hub at RVH proposal as developed to date. The Clerk advised this will need to be taken back to Full Council for decision and suggested this will be starting afresh with a new feasibility study.

To cost a like for like replacement of the RVH

10/21 ACCOMMODATION ITEMS OF CONCERN

There were no items of concern or items for the next agenda.

There being no further business the Chairman closed the meeting at 21:25PM

Chairman

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