

# BUCKHURST HILL PARISH COUNCIL

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19 November 2021

A meeting of the Parish Council will be held at **7.00 pm** on **Thursday 25th November 2021**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

*Mrs E.P. Petyt-Start*

Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.

Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.

3. **PUBLIC PARTICIPATION**

To hear representations from members of the public

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.

4. **DISTRICT AND COUNTY COUNCILLOR PARTICIAPTION**

To hear representations from District and County Councillors

The maximum time allowed for this item is 15 minutes, at the close of this item councillors will no longer be permitted to address the Council.

5. **MINUTES**

To approve as a correct record and authorise the Chairman to sign the Minutes of the Meeting held on 30<sup>th</sup> September 2021, circulated previously.

6. **MINUTES OF COMMITTEES**

To note the minutes of the following committee meetings:

- **Accommodation:** 7 October
- **Finance & Establishment:** 18 November
- **Planning & Environment:** 7, 21 October; 4, 11 November
- **Recreation & Community:** 21 October

7. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

8. **FINANCE**

To note the Council's financial position of central funds and personnel as at 31 October, circulated.

**9. POLICE REPORT**

To receive an update report from the community police.

**10. CODE OF CONDUCT**

- a) To discuss the Code of Conduct and Confidential Information as prescribed in the Council's Standing Orders.

**MOTION**

Proposed by Cllr Matthew West

Seconded by Cllr Simon Heap

This Council resolves to invoke 6.5 of its Standing Orders following breaches of clause 6.3 and 6.4 and Para 4 of the Code of Conduct relating to meetings held on 16 and 24 September 2021. It resolves to remove each individual member from a committee(s) represented in the breach as published on the BH Conservative Twitter and October newsletter.

**11. HIGHWAYS**

- a) To receive an update on items from the last meeting(s)
- i) Re-Advertising for the School Crossing Patrol Officer
  - ii) Request for a speed survey along Buckhurst Way, Roding Lane and Loughton Way.
  - iii) A new crossing along the High Road adjacent to St Johns School
  - iv) Advertising for SpeedWatch group new co-ordinator and volunteers

b) To discuss and provide decision upon strategy for introducing traffic calming measures within the parish

c) SpeedWatch

**MOTION**

Proposed by Councillor Ken Williamson

Seconded by Councillor Jo Share-Bernia

Following requests from the residents of Buckhurst Hill, this Council is anxious that the previous SpeedWatch initiative be reinstated with all possible haste. This Council believes that the quickest way forward is to approach the previous volunteers who have been trained to use the equipment to find a leader for the new group in conjunction with the new Volunteers who have come forward and that any necessary training is put in place at the earliest opportunity

d) Vehicle Activated Signs

**MOTION**

Proposed by Councillor David Saunders

Seconded by Councillor Marshall Vance

After consideration and requests from the residents of Buckhurst Hill this Council agrees to purchase VAS (Vehicle activated signs) Cameras, or SIDs (Speed Indication Signs) Cameras, and the necessary equipment to enable them to be moved to different locations within the Parish, the number of cameras and the sites to be agreed by the appropriate Committee.

**12. RELOCATION OF PARISH COUNCIL OFFICES**

(1) To discuss the relocating of staff from the office back into the library space which was allocated within the library.

(2) To discuss options on how parish staff can be more available and visible to the general public

(3) To review the architect building contract and decide on the best location for the office staff going forward if the library is not an immediate option

#### MOTION

Proposed by Councillor Jo Share-Bernia

Seconded by Councillor Ken Williamson

This Council agrees that after confirmation from Essex County Council that the Library in Queens Road will be retained for the foreseeable future, and following requests from local residents, urgent measures are put in place to return the Parish Council Staff and Offices to the Library premises.

#### 13. **GRANT APPLICATION**

To receive and decide upon the grant application(s)

#### 14. **HALLS DEVELOPMENT PROJECT**

To receive recommendations from the Accommodation Committee in relation to the Halls development project and provide decision thereon.

To provide decision on the recommendations made at the meeting 7<sup>th</sup> October:-

a) UNANIMOUSLY AGREED NOT to Demolish Roding Valley Hall and use the space for something else

b) UNANIMOUSLY AGREED NOT to commence a new feasibility and options appraisal for the future of the halls

c) AGREED by Chair casting vote to continue with the plan to rebuild RVH with slight modifications, review the architects design and agree changes

d) AGREED by majority NOT To repair and improve both the RVH and the Woollard Centre and continue to provide spaces for rent and some library facilities - not a fully stocked library.

e) UNANIMOUSLY AGREED NOT to consider the library for development and develop it as a community hub

f) AGREED by Chair casting vote to not rebuild RVH like for like

g) The motion to consolidate the halls provision or to retain both halls was withdrawn

h) UNANIMOUSLY AGREED to re-open the RVH and re-start operating two halls. The RVH should re-open in full (subject to confirmation of being structural sound and safe) for the duration of 2022 with a review to be undertaken in autumn 2022.

#### 15. **MEMORY CAFÉ**

To consider and provide decision on the continuance of support for the Memory Café over the next twelve months.

#### 16. **TUMBLE TOTS**

To consider and provide decision on the reduction of hire charges for Tumble

Tots on Saturdays at the Roding Valley Hall.

17. **COMMEMORATION OF HRH DUKE OF EDINBURGH**

MOTION

Proposed by Councillor Gavin Chambers

Seconded by Councillor Jo Share-Bernia

After serious review and to avoid conflict within the Council, this Council agrees at this time not to pursue the installation of a memorial to commemorate the public life of HRH the Duke of Edinburgh.

18. **STANDING ORDERS**

- i) To discuss and review proposed amendments to the Standing Orders
- ii) To provide decision upon amendments Standing Orders

19. **FULL COUNCIL ITEMS OF CONCERN**

- a) To note any items of concern from Councillors
- b) To receive agenda items for next meeting