

BUCKHURST HILL PARISH COUNCIL

MINUTES OF THE ACCOMMODATION COMMITTEE HELD AT 8.00pm ON THURSDAY 3 FEBRUARY 2022 AT BUCKHURST HILL LIBRARY, 165 QUEENS ROAD

29/21 **PRESENT** Councillors: Mr G Chambers Bagshaw (Chairman)
 Mrs A Hall
 Mr S Neville
 Mr D Saunders (Vice Chair)
 Mrs J Share Bernia
 Mr M Vance

In attendance: Mrs L Petyt-Start (Clerk)

30/21 **ELECTION OF CHAIRMAN**
 It was proposed by Cllr Vance, seconded by Cllr Saunders and AGREED that Cllr Chambers Bagshaw be elected as Chairman of the Committee for the remainder of the year

32/21 **ELECTION OF VICE-CHAIRMAN**
 It was proposed by Cllr Chambers-Bagshaw, seconded by Cllr Vance and AGREED that Cllr Saunders be elected as Vice Chairman of the Committee for the remainder of the year

33/21 **APOLOGIES FOR ABSENCE**
 There were apologies for absence received from Cllr Williamson.

34/21 **DECLARATIONS OF INTEREST**
 There were no declarations of interest from Members in any item on the agenda.

35/21 **MINUTES**
 The minutes of the meeting held on 7 October 2021 were approved and the Chairman authorised to sign them.

36/21 **PUBLIC PARTICIPATION**
 There was no public participation.

37/21 **CHAIRMAN AND CLERK'S COMMUNICATIONS**
 The Clerk reminded members of the new parish offices working party and advised of the request to place temporary rain water gauges at RVH to analyse rainfall.

38/21 **ASSETS**
 The Clerk provided an update on the assets of the Parish Council.

Roding Valley Hall –
The quote to repair the subsidence was yet to be received and had been chased numerous times.

The car park continues to be operated by three nominated shopkeepers 8.30-6.30 Monday to Friday. There have been two known instances when the car park hasn't been locked. Fly tipping has also occurred.

All hirers were advised of the re-opening of the RVH from the beginning of January until end of December 2022. No regular hirer has transferred back to the RVH from the Woollard. However the Memory café and U3A have restarted their meetings at RVH. Three one off party bookings have been

received, still a very low booking number in comparison with pre COVID times.

Woollard Centre –

Another repair has been made to the central heating system in the main hall.

A new sink base unit has been installed in the new fawn kitchen, the water heater pipework plumbed in and connected and a new floor covering laid.

Tensions with one of the Centre users and the Rifle Club continue because there are not enough car parking spaces to accommodate everyone. Complaints are frequent. There have also been problems with centre users blocking the neighbours drive in the 'slip' road.

A five year lease commencing November 2002 for the RRPC has been agreed to commence 6th November 2022.

An order to replace the broken fencing at the rear side adjoin the neighbour and backing onto the railway line has been placed.

39/21 HALLS DEVELOPMENT PROJECT

The committee discussed the next stages of the Halls Development Project.

a) Following a discussion on the next stages of the project it was proposed by Cllr Bagshaw Chambers, seconded by Cllr Share Bernia and AGREED to wait on the subsidence repair costs before proceeding with a decision on the next stage(s) of the Halls Development Project

b) Members discussed ways in which to improve the community halls.

i) It was proposed by Cllr Share Bernia, seconded by Cllr Chambers Bagshaw and UNANIMOUSLY AGREED to obtain quotes for new windows at the Woollard Centre, both UPVC and wooden, and for these quotes to be recommended to Full Council for expenditure decision.

ii) It was proposed by Cllr Chambers Bagshaw seconded by Cllr Saunders and UNANIMOUSLY AGREED to obtain quotes for WIFI at the Woollard Centre and these quotes to be recommended to Full Council for expenditure decision

iii) It was proposed by Cllr Saunders seconded by Cllr Chambers Bagshaw and UNANIMOUSLY AGREED to obtain quotes for a range of condition survey for the Woollard Centre and these quotes to be recommended to Full Council for expenditure decision

The condition survey quotes should include all planned and urgent maintenance required for the property to last at least twenty years

iv) It was proposed by Cllr Chambers Bagshaw seconded by Cllr Share Bernia and AREED to develop a specification for how the parish offices could be moved to the Woollard centre.

(Parish Offices Working Party to meet at the Woollard Centre

Tuesday 15th February at 3pm)

- v) Members agreed to continue to promote the community halls through the parish magazine and social media channels focussing on 'business as usual'

Cllr Vance requested plans for the Woollard Centre. The Clerk explained the Council does not hold plans for the property merely a location plan.

40/21 ACCOMMODATION ITEMS OF CONCERN

- a) The next committee meeting to be held at the Woollard Centre
- b) All business items from this meeting to be brought back to the next meeting.

There being no further business the Chairman closed the meeting at 20.58PM

Chairman
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