

BUCKHURST HILL PARISH COUNCIL

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25 March 2022

A meeting of the Parish Council will be held at 7.00 pm on Thursday 31st March 2022, at Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

Mrs E.P. Petyt-Start

Clerk to the Council

PRESENTATION OF THE LOCAL COUNCIL'S FOUNDATION AWARD BY CHAIRMAN OF THE EALC CLLR PETER DAVY

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.

Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.

3. **PUBLIC PARTICIPATION**

To hear representations from members of the public

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.

4. **DISTRICT AND COUNTY COUNCILLOR PARTICIAPTION**

To hear representations from District and County Councillors

The maximum time allowed for this item is 15 minutes, at the close of this item councillors will no longer be permitted to address the Council.

5. **MINUTES**

To approve as a correct record and authorise the Chairman to sign the Minutes of the Meeting held on 22nd January 2022 circulated previously.

6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

7. **COMMITTEES**

The minutes of the following committee meetings having been circulated to be noted:

- **Accommodation:** 3 February
- **Finance & Establishment:** 17 March
- **Planning & Environment:** 3, 17 February, 3, 17 March

- **Recreation & Community:** 17 February

8. **REPRESENTATIVES TO OUTSIDE BODIES**
To receive reports on any meetings attended.
9. **POLICE UPDATE**
To receive an update report from the community police, if available.
10. **SPEEDWATCH**
To receive an update report from the speed watch group co-ordinator
11. **CHEQUE SIGNATORIES**
To consider, agree and appoint Members to be added to the bank mandate
12. **ONLINE BANKING**
To receive recommendation from the Finance and Establishment Committee to transfer to online banking and to move the Council's main bank account from NatWest to Unity Trust - proposal circulated.
13. **FORWARD PLAN**
To review the Forward Plan, circulated
14. **POLICY AND PROCEDURE**
 - a) To receive and approve the new Recording Policy.
 - b) To receive and approved the new Co-option Procedure
15. **TOWN CENTRE REGENERATION**
To consider the request from EFDC for financial contribution towards town centre regeneration.
16. **RODING VALLEY HALL CAR PARK**
To review the arrangements for the car park opening and closing.
17. **COVID MEMORIAL**
To discuss the COVID Memorial proposal.
18. **PARISH MAGAZINE ADVERTISING**
To receive a recommendation from the Finance and Establishment Committee that any space available is advised to Chair to provide a decision on use.
19. **UKRAINE CRISIS**
To discuss and provide decision upon a donation to the charity supporting the Ukraine crisis.
- (It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960))
20. **CO-OPTION OF MEMBERS**
 - a) To receive written applications for the office of Parish councillor
 - b) To co-opt candidate(s) to fill the existing vacancy(ies)
- (The meeting will return to public session before co-option voting takes place)
21. **COMMITTEE MEMBERSHIP**
 - a) To consider and appoint Members to Committees.
 - b) To consider membership of working parties
22. **FULL COUNCIL ITEMS OF CONCERN**
 - a) To note any items of concern from Councillors
 - b) To receive agenda items for next meeting