

# BUCKHURST HILL PARISH COUNCIL

## MINUTES OF THE MEETING OF BUCKHURST HILL PARISH COUNCIL HELD AT 7.06pm on THURSDAY 31 MARCH 2022 AT BUCKHURST HILL LIBRARY

### OFFICIAL PRESENTATION OF THE LOCAL COUNCIL'S FOUNDATION AWARD

Presented by Cllr Peter Davy, Chair of the EALC to Cllr Ken Williamson, Chair BHPC, and Mrs Liz Petyt-Start, Clerk to the Council.

#### PRESENT

Cllrs: Mr K Williamson (Chair)  
Mr G Chambers Bagshaw  
Ms A Hall  
Mr R Kaul  
Mr S Neville  
Mr M Vance  
Mr A Weinberg

In attendance:

Mrs E P Petyt-Start (Clerk)  
Mrs C Carroll (Locum RFO)

Victoria King, Community Champion  
Simon Forsdyke, Speed Watch co-ordinator

Press:

Mr D Jackman

Seven members of the public.

#### 112/21 APOLOGIES FOR ABSENCE

There were apologies for absence received from Cllrs Heap, Saunders and Share Bernia.

On behalf of council Chair extended best wishes for a speedy recovery to Cllr Heap.

#### 113/21 DECLARATIONS OF INTEREST

There was a declarations of interests by all members in Item 20 by virtue of candidates being known to them.

Cllr Neville declared an interest in Item 10 as a member of Speed Watch

#### 114/21 PUBLIC PARTICIPATION

A resident raised serious concern regarding the anti-social behaviour of youths on motorbikes along Hornbeam Road, Cascade Road and the recreation ground. She requested the BHPC to work with and lobby EFDC to erect barriers and improve the wellbeing of residents

A resident raised a query about the progression of and reintroduction of night time street lighting.

Victoria King introduced herself to Council as the new EFDC Community Champion for Buckhurst Hill.

**115/21 DISTRICT AND COUNTY COUNCILLOR PARTICIPTION**

There were no District and County Councillor updates at this time with notice being given that full updates shall be brought from County to the next meeting. District Cllrs present chose to hold over updates to the next meeting given the lengthy agenda.

Chair advised all District Cllrs were working very hard on behalf of residents currently.

**116/21 MINUTES**

The minutes of the parish council meeting held on 20 January 2022 were agreed as a correct record and the Chairman authorised to sign them.

**117/21 CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

The Clerk provided an update on the Red Balloon Outreach project which had successfully made 72 contacts with young people throughout the duration of the project.

She advised of resident complaints about anti-social behaviour by motorbikes in the east ward and a request for a feasibility study to enclose the recreation ground to prevent the access of these vehicles.

A request for Councillors to lobby TFL for action to improve the station underpass was shared.

The Clerk noted the EFDC Market Policy had been circulated to members.

**118/21 COMMITTEES**

The minutes of the following committee meetings having been circulated were noted:

- Accommodation: 3 February
- Finance & Establishment: 17 March
- Planning & Environment: 3,17 February, 3 March
- Recreation & Community: 17 February

**119/21 REPRESENTATIVES TO OUTSIDE BODIES**

Cllr Chambers Bagshaw noted he'd attended the EALC Ride London training and encouraged all members to participate in training whenever possible.

**120/21 POLICE UPDATE**

An update from PC Morgan was received and read by the Clerk.

Since the 1st January 2022 offences recorded had been:

Burglary residential is 0

Violence 16

Criminal damage 5

Vehicle crime 8

Shoplifting 1

Theft other 8

Anti-social behaviour reports 9

Total reported crime reported in the parish in this period was 60 offences compared to 53 in the same period last year.

PC Morgan noted he is aware of many complaints regarding motorbikes in and around Cascade Road area. He is liaising with the Police Rural Engagement Team who are assisting me with some ideas and he requests anyone who has ideas who the riders are to contact him, even anonymously, and it will be followed up.

**121/21 SPEEDWATCH UPDATE**

The new group co-ordinator, Simon Forsdyke provided an update to the meeting. He shared the aims of Speed watch to raise awareness that excessive speeds are unacceptable, with those exceeding speed limits receiving a letter and details forwarded to the Police. Evidence gathered may also assist the Police to target speeding hotspots.

The new group has 22 volunteers and 13 completed their training on 25<sup>th</sup> March with the remainder hopefully able to complete an online session being run by the trainer on 11<sup>th</sup> April.

Speed watch session have begun with positive results. There are four live monitoring sites defined along the road. Two in Loughton Way/Valley Hill, one in Buckhurst Way and 1 in Albert Rd.

**122/21 CHEQUE SIGNATORIES**

It was UNANIMOUSLY AGREED and RESOLVED that Cllrs Chamber Bagshaw, Share Bernia, Williamson and Vance may be added as Cheque Signatories.

**123/21 ONLINE BANKING**

The Online Banking proposal, as recommended by the Finance and Establishment Committee, was UNANIMOUSLY AGREED.

**124/21 FORWARD PLAN**

The Forward Plan was received and noted.

A requested to number the actions was received and also to supply the document in excel format.

A suggestion as made to have a focussed and separate meeting on the forward plan.

**125/21 POLICY AND PROCEDURE**

a) The recording policy was received.

Following a discussion the Clerk was requested to provide a proposal regarding the use of recordings and to bring the recording policy back to Council in conjunction with this.

b) The Co-option procedure was approved as an interim document to be reviewed in the future.

**126/21 TOWN CENTRE REGENERATION**

The request from EFDC for a financial contribution of £5000 towards town centre regeneration was REJECTED.

Members declared support of the Town Centre initiative but did not feel it appropriate for Council to allocate unbudgeted funds to a project without definable objectives and known benefit to the community of Buckhurst Hill. Furthermore it was noted the budget had already been set for 2022/23

**127/21 RODING VALLEY HALL CAR PARK**

The car park opening and closing times of Monday to Saturday 8.30 am to 6.30 pm were reviewed. It was noted shop keepers had responsibility for opening and closing the gates.

It was AGREED to continue with the current opening and closing times.

- 128/21**     **COVID MEMORIAL**  
It was AGREED to defer this item until June taking into consideration the 'six month' rule and the item having been discussed at Full Council in January.
- 129/21**     **PARISH MAGAZINE**  
The proposal, as recommended by the Finance and Establishment Committee that any space available is advised to Chair to provide a decision on use was received.
- The proposal was UNANIMOUSLY AGREED.
- A suggestion was made for the Recreation and Community Committee to review the editorial control of the magazine being the responsibility of the Deputy Clerk.
- 130/21**     **UKRAINE CRISIS**  
Following a discussion it was proposed by Cllr Chambers Bagshaw, seconded by Cllr Williamson to provide a donation of £250 to the Rotary Club Barkingside for the Ukraine Crisis appeal. Funds to be allocated from the Members Allowance budget.  
Members UNANIMOUSLY agreed to the proposal
- 131/21**     **CO-OPTION OF MEMBERS**  
a) Written applications were received from three eligible candidates.  
(the meeting moved into private session for item 20 a)
- Members considered the candidates and held a discussion  
(the meeting resumed with public attendance)
- b)  
Vacancy 1 –  
Jane Forker Clark proposed by Cllr Williamson, seconded by Cllr Neville  
Jane Forker Clark was declared co-opted by UNANIMOUS VOTE
- Vacancy 2 –  
Rashpal Kaul proposed by Cllr Vance, seconded by Cllr Chambers Bagshaw  
Anthony Young proposed by Cllr Hall, seconded by Cllr Neville  
Rashpal Kaul was declared co-opted by MAJORITY VOTE
- The newly elected members Cllr Kaul having signed the Declaration of Acceptance of Office was asked to join the Council.
- 132/21**     **COMMITTEE MEMBERSHIP**  
Proposed by Cllr Williamson, seconded by Cllr Chambers and UNANIMOUSLY agreed, new members were appointed to committees and working parties as outlined in appendix A.
- 133/21**     **FULL COUNCIL ITEMS**  
a) Cllr Vance raised as a concern that the recommendations from the Accommodation Committee regarding the Woollard Centre had not been part of the agenda for the meeting
- The Clerk responded to Cllr Vance that such matters would be better queried outside of the meeting and clarified quotes for the condition survey; window replacement and Wi-Fi had not yet been received from a range of contractors therefore the recommendations could not yet be discussed and this was the

reason the recommendations had not been placed on the agenda; the information was incomplete therefore it was unable to be discussed.

Cllr Vance insisted these items were placed onto the next Full Council agenda and they should have been on the agenda for the meeting.

- b) Items for next agenda – Station Underpass; Anti-social motorbikes; Vehicle activated signs; flooding Roding Lane; Woollard Centre recommendations from the Accommodation Committee

There being no further business the Chairman closed the meeting at 20.42PM.

Chairman .....  
Date .....

DRAFT

# COMMITTEE MEMBERSHIP 2021-22

Council Chairman Cllr Ken Williamson  
Council Vice Chairman Cllr Simon Heap

## FINANCE & ESTABLISHMENT COMMITTEE

Cllr M Vance (Chairman)  
Cllr Mr G Chambers Bagshaw  
Cllr Mr R Kaul  
Cllr Mr S Heap (Vice Chair)  
Cllr Mr S Neville  
Cllr D Saunders  
Cllr A Weinberg

## RECREATION & COMMUNITY COMMITTEE

Cllr Mrs J Share-Bernia (Chair)  
Cllr Mr G Chambers Bagshaw  
Cllr Mrs J Forker Clark  
Cllr Mr R Kaul  
Cllr Ms A Hall  
Cllr Mr S Neville  
Cllr Mr K Williamson

## PLANNING & ENVIRONMENT COMMITTEE

Cllr Mr G Chambers Bagshaw (Chair)  
Cllr Mr R Kaul  
Cllr Mrs J Forker Clark  
Cllr S Neville  
Cllr Mr D Saunders (Vice Chair)  
Cllr J Share Bernia  
Cllr A Weinberg  
Cllr K Williamson

## CLIMATE CHANGE WORKING PARTY

Cllr Ms A Hall  
Cllr Mr S Heap  
Cllr Mr S Neville  
Cllr Mr D Saunders

## ACCOMMODATION COMMITTEE

Cllr Mr G Chambers Bagshaw  
(Chairman)  
Cllr Ms A Hall  
Cllr Mrs J Forker Clark  
Cllr Mr S Neville  
Cllr Mrs J Share Bernia  
Cllr A Weinberg  
Cllr Mr K Williamson  
Cllr Mr M Vance

## PERSONNEL COMMITTEE

Cllr Mr K Williamson (Chairman)  
Cllr Mr S Neville  
Cllr Ms A Hall  
Cllr Mr R Kaul  
Cllr Mrs J Share-Bernia  
Cllr A Weinberg

## EVENTS WORKING PARTY

Cllr Mr G Chambers Bagshaw  
Cllr Mrs J Forker Clark  
Cllr D Saunders  
Cllr Mrs J Share Bernia  
Cllr Mr K Williamson

## COVID MEMORIAL WORKING PARTY

To be reconsidered in six months

**PARISH OFFICES  
WORKING PARTY**  
Cllr Mr G Chambers  
Cllr Mrs J Share Bernia  
Cllr A Weinberg  
Cllr Mr K Williamson

**CLERK TO THE COUNCIL**  
Mrs Liz Petyt-Start  
**RESPONSIBLE FINANCIAL OFFICER  
(LOCUM)**  
Mrs Caroline Carroll

DRAFT