

BUCKHURST HILL PARISH COUNCIL

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28 July 2022

A meeting of the Parish Council will be held at **8.00 pm** on **Thursday 4th August 2022**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

Mrs E.P. Petyt-Start

Clerk to the Council

PRESENTATION OF PLATINUM JUBILEE EVENT DONATIONS TO NOAHS ARK COMMUNITY HUB AND THE ROSE WALTON CENTRE BY CHAIRMAN CLLR WILLIAMSON

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.

Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.

3. **MINUTES**

To approve as a correct record and authorise the Chairman to sign the Minutes of the meeting held on 12 May 2022 circulated previously.

4. **PUBLIC PARTICIPATION**

To hear representations from members of the public

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.

5. **DISTRICT AND COUNTY COUNCILLOR PARTICIAPTION**

To hear representations from District and County Councillors

The maximum time allowed for this item is 15 minutes, at the close of this item councillors will no longer be permitted to address the Council.

6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

7. **COMMITTEES**

The minutes of the following committee meetings having been circulated to be noted:

- **Accommodation:** 16 June
- **Finance & Establishment:** 23 June

- **Planning & Environment:** 12, 31 May; 16 June, 14 July
- **Recreation & Community:** 26 May

8. **REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports on any meetings attended.

9. **COMMITTEE MEMBERSHIP**

- a) To consider and appoint Members to Committees.
- b) To consider membership of working parties

10. **SPEEDWATCH**

To receive an update report from the speed watch group co-ordinator

11. **CHEQUE SIGNATORIES**

To consider, agree and appoint new Members to be added to the bank mandate

12. **FINANCIAL REGULATIONS**

To review the Financial Regulations, as circulated

13. **FORWARD PLAN**

To review the Forward Plan, circulated

14. **COVID MEMORIAL**

To discuss the COVID Memorial

15. **HALLS DEVELOPMENT PROJECT**

To receive and provide decision upon the recommendation from the Accommodation Committee:-

“to engage the architect of the pre-existing design to produce a more modest, single storey building design, within the current building footprint, which would be achievable financially’

16. **CONDITION SURVEY**

To receive quote(s) and provide decision upon the appointment of a surveyor to undertake condition surveys of the halls.

17. **GRANT APPLICATION**

To receive and provide decision upon a grant application from the Christian Drama resource Centre.

18. **FULL COUNCIL ITEMS OF CONCERN**

- a) To note any items of concern from Councillors
- b) To receive agenda items for next meeting

The meeting may move into private session for the next item to be discussed (Public Bodies [Admissions to Meetings] Act 1960

19. **RESPONSIBLE FINANCE OFFICER/DEPUTY CLERK**

To approve the appointment of the Locum RFO/Deputy Clerk.