BUCKHURST HILL PARISH COUNCIL

MINUTES OF THE ACCOMMODATION COMMITTEE HELD AT 8.00pm ON THURSDAY 16 JUNE 2022 AT BUCKHURST HILL LIBRARY, 165 QUEENS ROAD

01/22 PRESENT Councillors: Mr G Chambers Bagshaw

Mrs J Forker Clark

Mr A Weinberg (Chairman)

Mr M Vance

In attendance: Mrs L Petyt-Start (Clerk)

02/22 ELECTION OF VICE CHAIR

It was proposed by Cllr Weinberg, seconded by Cllr Vance and AGREED that Cllr Saunders elected as Vice Chair of the Committee for the remainder of the year

03/22 APOLOGIES FOR ABSENCE

There were apologies for absence received from Cllrs Saunders and Williamson

04/22 DECLARATIONS OF INTEREST

There were no declarations of interest from Members in any item on the agenda.

05/22 <u>MINUTES</u>

The minutes of the meeting held on 3 February 2022 were approved and the Chairman authorised to sign them.

06/22 PUBLIC PARTICIPATION

There was no public participation.

07/22 CHAIRMAN AND CLERK'S COMMUNICATIONS

There was no communication specific to this committee.

08/22 COMMUNITY HALLS

i) The Clerk provided an update on the structural movement at the Roding Valley.

She noted the insurance company was still progressing the repair quotes and there had been considerable delay in obtaining this.

The structural surveyor has still not yet completed the assessment due to the failure of the contractor to attend citing the reason being the asbestos survey had not been shared.

- ii) Following a discussion, members AGREED not to progress a repair of the Gas Fired Heater at the Roding Valley Hall at this time.
- iii) Members AGREED to recommend to Council

'to continue to operate the Roding Valley Hall, as long as it is safe to do so, until July 2023.'

- iii) The Clerk provided information on repairs and maintenance issues at the Woollard Centre. Following a detailed discussion members AGREED
- a) To progress with a repair to the front elevation main roof
- b) To hold on window replacement until a full condition survey has been received

c) To hold of main hall floor repair/replacement until a full condition survey has been received

Furthermore, the Clerk was requested to seek Full Council approval for surveyor appointment for the Condition Survey's at the next Full Council meeting, even if there is still only one quote at this point in time.

Cllr Vance requested a copy of the condition survey quote.

The Clerk advised this is commercially sensitive information and would usually be provided as supporting documents to committee members as and when appropriate, that she could see no purpose in this.

Chair requested the quote be provided to Cllr Vance. The Clerk agreed to provide this in a transparent and appropriate way.

09/22 HALLS DEVELOPMENT PROJECT

The committee discussed the next stages of the Halls Development Project.

- a) The Clerk advised the project stage was presently to provide modifications to the design before moving to RIBA Stage 3 and consultation.
- Following a discussion on the next stages of the project it was proposed by Cllr Forker Clark, seconded by Cllr Weinberg and AGREED to recommend to Council

'to engage the architect of the pre-existing design to produce a more modest, single storey building design, within the current building footprint, which would be achievable financially'

10/22 ACCOMMODATION ITEMS OF CONCERN

- a) A discussion was held about the location of the Parish Council offices.
 - Note was given that the Parish Office Working Group should meet to develop a specification for the parish offices
- b) All business items from this meeting to be brought back to the next meeting.

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Chairman	