

# BUCKHURST HILL PARISH COUNCIL

MRS EP PETYT- START  
CLERK TO THE COUNCIL  
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165 QUEENS ROAD  
BUCKHURST HILL  
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20th October 2022

A meeting of the **RECREATION & COMMUNITY COMMITTEE** will be held at **8.00pm** on **Thursday 27<sup>th</sup> October** at **BUCKHURST HILL LIBRARY, 165 QUEENS ROAD** and you are hereby summoned to attend. Members of the public and press are invited to be present, and the following business will be transacted.

*Mrs F.P. Petyt-Start*  
Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive declarations of interest from Members on any item on the agenda, in accordance with the Members' Code of Conduct.  
The Code of Conduct requires Members who have declared a pecuniary interest on an item to withdraw from the room while that item is being considered.
3. **MINUTES**  
To approve the minutes of the meeting held on 26<sup>th</sup> May 2022, circulated, and to authorise their signing by the Chairman.
4. **PUBLIC PARTICIPATION**  
To hear representations from members of the public on items on the agenda. The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker), at the close of this item members of the public will no longer be permitted to address the Council.
5. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**  
To note communications received by the Chairman of the Committee or Clerk to the Council. Please note that no decisions can lawfully be made under this item as that business must be specified on the agenda.
6. **AMENITIES**
  - (a) To receive updates on Bus Shelters
  - (b) To receive update on benches and Noticeboards
  - (c) To receive update on open spaces
7. **COMMUNITY EVENTS**
  - a) To discuss forthcoming events
    - i) Older peoples lunch - 25<sup>th</sup> November
    - ii) Christmas Tree Carols – 2<sup>nd</sup> December
    - iii) Christmas parcels – distribution from 12<sup>th</sup> December
8. **HORNBEAM ROAD PLAYGROUND**
  - a) To receive update on a new lease for the playground with EFDC
  - b) To receive feedback from Councillors following site visits
  - c) To provide decision upon scope of new playground

9. **MAGAZINE**  
To consider the future publication of the parish magazine.
10. **STACEY GARDENS**  
a) To received quotes and provided decision upon contractor for the path renewal at Stacey Gardens.
11. **SPEEDWATCH**  
To receive a request to fund promotional materials from SpeedWatch.
12. **FINANCES**  
To note the position of the Committee's finances as at 30 September 2022, circulated.
13. **RISK MANAGEMENT**  
To review the sections of the Council's Risk Register pertinent to this Committee and to agree any amendments for recommendation to Full Council
14. **BUDGET 2023/24**  
To consider the Committee's budget for the next financial year 2023/2024 for recommendation to the Finance & Establishment Committee, draft circulated
15. **ALLOTMENTS**
  - a) To review the ownership of the allotments and relationship with EFDC.
  - b) To consider the protection of the land between the river and lower queens road
16. **TREE PLANTING**  
To discuss the potential of new tree planting for each new birth in the parish
17. **COVID 19 MEMORIAL**  
To discuss the progression of the Covid memorial and provide a decision upon type and location.
18. **CHRISTMAS CARD COMPETITION**  
To decide upon the theme for the Christmas Card competition.
19. **RECREATION AND COMMUNITY ITEMS OF CONCERN**
  - a) To note any items of concern from councillors
  - b) To provide any agenda items for the next meeting

**Members of the Recreation & Community Committee**

Councillors: Cllr Mr G Chambers Bagshaw, Cllr Mrs J Forker Clark (Chair), Cllr Mr R Kaul, Cllr Ms A Hall,  
Cllr Mr S Neville, Cllr Mr K Williamson