

# BUCKHURST HILL PARISH COUNCIL

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CLERK TO THE COUNCIL  
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17 November 2022

A meeting of the Parish Council will be held at **7.00 pm** on **Thursday 24<sup>th</sup> November 2022**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

*Mrs E.P. Petyt-Start*

Clerk to the Council

## PRESENTATION OF GRANT TO VOLUNTARY ACTION EPPING FOREST BY CHAIR OF COUNCIL - CLLR WILLIAMSON

### AGENDA

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **DECLARATIONS OF INTEREST**  
To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.  
Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.
3. **PUBLIC PARTICIPATION**  
To hear representations from members of the public  
  
The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.
4. **DISTRICT AND COUNTY COUNCILLOR PARTICIPATION**  
To hear representations from District and County Councillors  
  
The maximum time allowed for this item is 15 minutes, at the close of this item councillors will no longer be permitted to address the Council.
5. **MINUTES**  
To approve as a correct record and authorise the Chairman to sign the Minutes of the meeting held on 4<sup>th</sup> August 2022 circulated previously.
6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**  
To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.
7. **COMMITTEES**  
The minutes of the following committee meetings having been circulated to be noted:
  - **Planning & Environment:** 4<sup>th</sup> August, 6<sup>th</sup> and 27<sup>th</sup> October

- **Accommodation:** 6<sup>th</sup> October

8. **REPRESENTATIVES TO OUTSIDE BODIES**  
To receive reports on any meetings attended.
9. **LOCAL GOVERNMENT BOUNDARY COMMISSION REPORT**
  - i) To note the consultation on the proposed ward changes within Epping Forest.
  - ii) To provide a response, if desired, thereon.
10. **WOOLLARD CENTRE CONDITION SURVEY**  
To receive recommendations from the working party relating to the Condition Survey
11. **PARISH OFFICES WORKING PARTY**  
To receive a recommendation from the Parish Offices Working Party.
12. **RISK MANAGEMENT**  
To consider and agree the Council's Risk Register as recommended from the F and E Committee.
13. **BUDGET 2023/24**
  - (a) To agree the budget for 2023-2024, recommended by the Finance & Establishment Committee, circulated
  - (b) To set the Precept for 2023-2024, recommended by the Finance & Establishment Committee, circulated
14. **GRANT APPLICATION**  
To receive and provide decision upon a grant application from the Buckhurst Hill Money Advice Service.
15. **MEMORY CAFÉ**  
To consider and provide decision on the continuance of support for the Memory Café over the next twelve months.
16. **COVID 19 MEMORIAL**  
To discuss the progression of the COVID memorial and provide a decision upon type and location.
17. **CIVILITY AND RESPECT PLEDGE**  
To pass a resolution to sign up to the civility and respect pledge
18. **STANDING ORDERS**  
To receive proposed amendments to Standing Orders and provide decision thereon.
19. **FULL COUNCIL ITEMS OF CONCERN**
  - a) To note any items of concern from Councillors
  - b) To receive agenda items for next meeting