

BUCKHURST HILL PARISH COUNCIL

MRS E P PETYT-START
CLERK TO THE COUNCIL
TEL: 0208 498 9933
E-MAIL: liz.petytstart@buckhursthillpc.gov.uk

165 QUEENS ROAD
BUCKHURST HILL
ESSEX IG9 5AZ

20th January 2023

A meeting of the Parish Council will be held at **8.00 pm** on **Thursday 26th January 2023**, at **Buckhurst Hill Library, 165 Queens Road, Buckhurst Hill**, and you are hereby summoned to attend. Members of the public and press are invited to be present and the following business will be transacted.

Mrs E.P. Petyt-Start

Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members in any item on the agenda, in accordance with the Members Code of Conduct. The Code of Conduct requires Members who have declared a pecuniary interest in an item to withdraw from the room whilst that item is being considered.

Members of the Council are subject to the Council's Code of Conduct, Localism Act 2011.

3. **PUBLIC PARTICIPATION**

To hear representations from members of the public

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the Council.

4. **DISTRICT AND COUNTY COUNCILLOR PARTICIPATION**

To hear representations from District and County Councillors

The maximum time allowed for this item is 15 minutes, at the close of this item councillors will no longer be permitted to address the Council.

5. **MINUTES**

To approve as a correct record and authorise the Chairman to sign the Minutes of the meeting held on 24th November 2022 circulated previously.

6. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To receive communications from the Chairman of the Council, or the Clerk to the Council. Please note that no decisions can lawfully be made under this item, as that business must be specified on the agenda.

7. **COMMITTEES**

The minutes of the following committee meetings having been circulated to be noted:

- **Planning & Environment:** 15th December, 12th January
- **Recreation & Community:** 19th January

8. **FINANCE**
To note the Council's financial position of central funds and personnel as at 31 December, circulated.
9. **REPRESENTATIVES TO OUTSIDE BODIES**
To receive reports on any meetings attended.
10. **FORWARD PLAN**
To review the Forward Plan, circulated
11. **COMMUNITY SCHOOLS PROJECT**
 - i) To receive a community projects proposal from Daiglen school
 - ii) To provide a decision on the projects support.
12. **COMMUNITY CAFÉ**
To consider and provide decision on the support for a new Community Café by means of a free letting of the Woollard Centre.
13. **RODING VALLEY HALL SUBSIDENCE SCHEDULE OF WORKS**
 - i) To receive report from the structural surveyor
 - ii) Provide decision on way forward
 - iii) To provide decision upon the availability for hire of the RVH beyond July 2023
14. **WOOLLARD CENTRE CONDITION SURVEY**
To receive recommendations from the working party relating to the Condition Survey
15. **PARISH OFFICES WORKING PARTY**
To receive a recommendation from the Parish Offices Working Party.
16. **CORONATION EVENT**
To discuss a proposed event at the football club to celebrate the Coronation of the King.
17. **RODING RIFLE AND PISTOL CLUB**
To receive a proposal from the RRPC to improve the leased area of the Woollard Centre.
18. **FULL COUNCIL ITEMS OF CONCERN**
 - a) To note any items of concern from Councillors
 - b) To receive agenda items for next meeting