

# BUCKHURST HILL PARISH COUNCIL

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15<sup>th</sup> September 2023

A meeting of the **RECREATION & COMMUNITY COMMITTEE** will be held at **7.00pm** on **Thursday 21st September** at **BUCKHURST HILL LIBRARY, 165 QUEENS ROAD** and you are hereby summoned to attend. Members of the public and press are invited to be present, and the following business will be transacted.

*Mrs E.P. Petyt-Start*

Clerk to the Council

## AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive declarations of interest from Members on any item on the agenda, in accordance with the Members' Code of Conduct.

The Code of Conduct requires Members who have declared a pecuniary interest on an item to withdraw from the room while that item is being considered.

3. **MINUTES**

To approve the minutes of the meeting held on 29<sup>th</sup> June 2023, circulated, and to authorise their signing by the Chairman.

4. **PUBLIC PARTICIPATION**

To hear representations from members of the public on items on the agenda.

The maximum time allowed for this item is 15 minutes (approximately 3 minutes per speaker), at the close of this item members of the public will no longer be permitted to address the Council.

5. **CHAIRMAN'S AND CLERK'S COMMUNICATIONS**

To note communications received by the Chairman of the Committee or Clerk to the Council. Please note that no decisions can lawfully be made under this item as that business must be specified on the agenda.

6. **GENERAL AMENITIES**

(a) To receive updates on Bus Shelters, Benches and Noticeboards.

(b) To receive an update on the provision of planters

(c) To discuss funding the provision of a new Bus Shelter in front of Buckhurst Court, Albert Road

7. **COMMUNITY EVENTS**

a) To discuss the Comedy Night planned 6<sup>th</sup> October 2023

b) Older peoples lunch ii) Christmas Tree Light up

8. **CHRISTMAS LIGHTS**

To note the future of the Christmas lights tender.

9. **TREES AT STACEY GARDENS**

i) To note advice received from EFDC tree specialist ii) to discuss and provide decision regarding the tree removal.

**10. COMMUNITY HALLS**

- i) To receive an update on structural movement and the insurance claim at the Roding Valley Hall
- ii) To receive information on Repairs and Maintenance issues at the Roding Valley Hall
- iii) To receive information on Repairs and Maintenance issues at the Woollard Centre

**11. SPEED INDICATOR DEVICES**

- i) To receive an update on the agreement for SID/VAS in the parish.
- ii) To provide decision on supply, operation and management of SID/VAS

**12. CHRISTMAS CARD COMPETITION**

To decide upon the theme for the Christmas Card competition

**13. TERMS OF REFERENCE**

- i) To receive draft amendments to the revised committee Terms of Reference
- ii) To provide recommendation to Council

**It is proposed the meeting move into private session for the remainder of the items to be discussed. (Public Bodies [Admissions to Meetings] Act 1960)**

**14. HORNBEAM ROAD PLAYGROUND**

- i) To discuss the evaluation of the playground tender submission and receive information on the top three as evaluated
- ii) To receive recommendation from the Playground Working Party on selection of preferred contractor
- iii) To provide recommendation to Full Council on preferred contractor

**15. RECREATION AND COMMUNITY ITEMS OF CONCERN**

- a. To note any items of concern from councillors
- b. To provide any agenda items for the next meeting

**Members of the Recreation & Community Committee**

Councillors: Cllr Mrs J Forker Clark (Chair), Cllr Mr G Chambers Bagshaw, Cllr Mr R Kaul, Cllr Ms A Hall, Cllr Mr S Neville, Cllr Mr D Saunders, Cllr Mr K Williamson